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**Bay State Computers, Inc.**

**Application for Employment**

Provide all information requested by printing in ink or typing. Use the 'TAB' key to move through the document.

# GENERAL INFORMATION

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name (Last)**      Vanam | **(First)**       Venkata Krishna Chaitanya | | | **(Middle Initial)** | **Home Telephone**  (   )     - |
| Address (Mailing Address)      6733 Crenshaw Dr | **(City)**      Parma Heights | | (State) OH | (Zip) 44130 | **Other Telephone** (716)8682540     - |
| **E-Mail Address**       chaitanya.vy271@gmail.com | | Are you eligible to work in the United States? Yes Yes  No | | | |

# POSITION

|  |  |  |
| --- | --- | --- |
| Position or Type of Employment Desired | **Will Accept:**  Part-Time  Full-Time  Temporary | **Shift:**  Day  Swing  Graveyard  Rotating |
| Are you able to perform the essential functions of the job you are applying for, with or without reasonable accommodation?  Yes  No |
| **Salary Desired** | **Date Available** | |

# EDUCATION AND TRAINING

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| High School Graduate Or General Education (GED) Test Passed?  Yes  No  If no, list the highest grade completed | | | | | | | |
| Have you ever worked or attended school under another name? If so, what name? | | | | | | | |
| **College, Business School, Military** **(Most recent first)** | | | | | | | |
| Name and Location | Dates  Attended  Month/Year | Credits Earned | | | Graduate | Degree  & Year | Major  or Subject |
| Quarterly or  Semester  Hours | Other  (Specify) | |
|  | From |  |  | | Yes  No |  |  |
| To |  |
|  | From |  |  | | Yes  No |  |  |
| To |  |
|  | From |  |  | | Yes  No |  |  |
| To |  |
| Occupational License, Certificate or Registration | | **Number** | | **Where Issued** | | | **Expiration Date** |
| Occupational License, Certificate or Registration | | **Number** | | **Where Issued** | | | **Expiration Date** |
| Languages Read, Written or Spoken Fluently Other Than English | | | | | | | |

# VETERAN INFORMATION (Most recent)

|  |  |  |
| --- | --- | --- |
| **Branch of Service** | **Date of Entry** | **Date of Discharge** |

**SPECIAL SKILLS** **(List all pertinent skills and equipment that you can operate)**

|  |
| --- |
| **(Maximum 1000 characters)** |

**WORK EXPERIENCE (Most Recent First) (Include voluntary work and military experience)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Employer** | **Telephone Number** (   )     - | | **From (Month/Year)** |
| **Address** | | |
| **Job Title** | **Number Employees Supervised** | | **To (Month/Year)** |
| **Specific Duties (Maximum 1000 characters)** | | |
| **Hours Per Week** |
|
| **Last Salary** |
|
| **Supervisor** |
|
| **Reason For Leaving** | | **May We Contact This Employer?**   Yes  No | |
| **Employer** | **Telephone Number** (   )     - | | **From (Month/Year)** |
| **Address** | | |
| **Job Title** | **Number Employees Supervised** | | **To (Month/Year)** |
| **Specific Duties (Maximum 1000 characters)** | | |
| **Hours Per Week** |
|
| **Last Salary** |
|
| **Supervisor** |
|
| **Reason For Leaving** | | **May We Contact This Employer?**   Yes  No | |
| **Employer** | **Telephone Number** (   )     - | | **From (Month/Year)** |
| **Address** | | |
| **Job Title** | **Number Employees Supervised** | | **To (Month/Year)** |
| **Specific Duties (Maximum 1000 characters)** | | |
| **Hours Per Week** |
|
| **Last Salary** |
|
| **Supervisor** |
|
| **Reason For Leaving** | | **May We Contact This Employer?**   Yes  No | |

**REFERENCES**

|  |  |  |  |
| --- | --- | --- | --- |
| **Reference 1** | **Telephone Number** (   )     - | **Email Address** | **Relationship** |
| **Reference 2** | **Telephone Number** (   )     - | **Email Address** | **Relationship** |
| **Reference 3** | **Telephone Number** (   )     - | **Email Address** | **Relationship** |

**I understand and agree that this application is an extension of an offer not a contract of employment for a specified term. I also understand that the employment handbook, manual, policies and procedures maintained by Bay State are not contractual and may be amended or abolished at the sole discretion of Bay State at any time.**

**Further, should I become an employee of Bay State, I will adhere to Bay State’s code of Ethics and Standards of Conduct, will report all suspected violations of law related thereto, and will conduct the company’s business in a strictly ethical and legal manner. I am aware by accepting employment that I may be subject to drug testing and background investigation. I acknowledge that I will be required to pass a drug-screening test and background investigation as a condition of employment. I will, in addition, obey all the laws of the United States and of all localities, and states where Bay State does business or seeks to do business.**

**Pursuant to the Immigration Reform and Control Act, Bay State will employ only those individuals who are eligible to work in the United States. Accordingly, upon hiring, all new employees will be required to demonstrate their eligibility to work in the United States. Failure to do so will result in termination or revocation of the offer of employment.**

**I certify that I have read, understand and will adhere to the aforementioned conditions.**

**I also certify that the information furnished in this application and any supporting documents is true and complete to the best of my knowledge and belief and I understand that any misrepresentation or omission of material fact on this or any other record submitted pertinent to employment will constitute grounds for immediate dismissal.**

### Signature of Applicant\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_